

Rental Info for MusikZentrum Hannover

Venue rental rates:

As of **June 20, 2024**, we have changed our rental conditions. **Price upon request**

The venue rent includes operating costs, two technicians, technical equipment (see venue specs) plus a backstage room.

Backstage:

There is one backstage room, 2 WCs, 1 shower, small kitchen (fridge, ceramic stove top) as well as a small production office. Cleaning will be payed separately.

Cleaning:

After an event, a company is hired to clean the venue. This costs 20.00€ (plus 19% VAT) per person, per hour. The cleaning crew will need less time, depending on how clean you pass the venue back to us (swept clean or better).

GEMA:

You are responsible for registering your event at the GEMA before and after. The price is defined by the entrance fee as well as the size of the room (event hall: 266m²).

Cloakroom:

A cloakroom for guests is available and can be used. Either you take care of it with your own staff or we will (one person 13€ per hour).

Beverages:

Beverages are factored by the MusikZentrum. Spirits for mixed beverages have to be brought along. The beverages are counted before and after the event. This results in the consumption that needs to be paid. If at the end of an event two beer barrels are open, the fuller one has to be paid completely. If only one barrel is open, it will be weighed and the consumption will be billed.

Bar:

The bar staff will either be provided by the promoter or by us (13€ per person per hour). Though there has to be at least one person who is familiar with the beer dispense system (changing the barrels, etc.). A deposit must be paid on all bottles, mugs, glasses and coffee cups. The MusikZentrum does not provide towels, change, a checkout, coffee or coffee machine.

Checklist after an event:

All cups, mugs, glasses and coffee cups must be cleaned. Turn off the ice machine and clean it. "Spül-boy" must be disassembled and cleaned. Wipe all surfaces (beer dispensing unit, counter, shelves). Do not leave any waste in the sink; clean the sink Throw all trash in the trash cans, empty the trash cans

and ashtrays. Place all bottles in the correct crates. Put bottles without deposit (e.g. Rigo, Champagne) into the waste glass box. Fill up all refrigerators according to the labels.

If the tasks mentioned above have not been fully completed, each started hour of cleaning will be charged with 25€ + 19% VAT.

Expenses:

The fixed costs (renting, bond) have to be paid in advance. Any additional costs (beverage consumption, cleaning, possibly material damage etc.) will be invoiced after the event.

Security:

The security staff, 3-4 people, including at least one female, has to be provided by the organizer.

Organizers insurance:

The organizer has to be able to present an organizers insurance before the event.